

# EXECUTIVE BOARD

## A G E N D A

**Date: Monday 3 April 2006 at 9.15 am**

**Venue: Old Library Room, Town Hall**

### Membership as at 21 November 2005

### Portfolio

Alex Hollingsworth (Leader)

Bill Baker (Deputy Leader)

Susan Brown

Mary Clarkson

Maureen Christian

Dan Paskins

John Tanner

Ed Turner

Alan Armitage

Matthew Sellwood

Over-arching responsibility

Capital Projects and Procurement

Crime and Community Safety

Leisure

Culture and Communities

Social Inclusion

Environment

Strategic Planning, Housing and  
Economic Development

Without Portfolio

Without Portfolio

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The quorum of the Executive Board is three members. No substitutes are permitted.

## **Declaring Interests**

### **What interests do I need to declare in a meeting?**

As a first step you need to declare any personal interests you have in a matter. You will then need to decide if you have a prejudicial interest in a matter.

### **What is a personal interest?**

You have a personal interest in a matter if that matter affects the well being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. You should declare it if you or they would stand to gain or lose by the decision.

You also have a personal interest in a matter if it relates to any interests which you must register.

### **What do I need to do if I have a personal interest in a matter?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **Can I stay in a meeting if I have a personal interest?**

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

### **What is a prejudicial interest?**

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

### **What is not a prejudicial interest?**

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try improperly to influence anyone's decision on the matter.

**PART I**  
**PUBLIC BUSINESS**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

Members are asked to declare any personal or personal and prejudicial interests they have in any of the following agenda items. Guidance on this is set out above.

**3. PUBLIC QUESTIONS**

Executive Board Procedure Rule 13(iii) - At the discretion of the Executive Board, members of the public may ask questions about issues set out on the agenda, subject to having registered with the Chief Executive their wish to speak, and the subject matter of the question, by 2.00 pm on the working day before the meeting.

Procedure Rule 13(iii) says that the Executive Board may hear questions for up to a maximum of 15 minutes. There is no provision for the terms of the Procedure Rule to be suspended.

**4. SCRUTINY RECOMMENDATIONS AND REPORTS**

Recommendations and reports (attached) of Scrutiny Committees

**5. RESIDENTS PARKING – COUNCIL MOTION**

Report (attached) of the Strategic Director, Physical Environment

**6. BROAD STREET STUDY**

Report (attached) of the Planning Services Business Manager

**7. OXFORD LOCAL DEVELOPMENT SCHEME 2006/09**

Report (attached) of the Planning Services Business Manager

**8. LOCAL AIR QUALITY MANAGEMENT – CENTRAL OXFORD AIR QUALITY ACTION PLAN**

Report (attached) of the Environmental Health Business Manager

NOTE: the appendix to this report has been circulated separately to all members of the Council – copies are available upon request

**9. OXFORD CLIMATE CHANGE IMPLEMENTATION PLAN**

Report (attached) of the Strategy and Review Business Manager

**10. EXTERNAL FUNDING**

Report (attached) of the Strategy and Review Business Manager

The Finance Scrutiny Committee considered the report on 8 March 2006 and resolved:

“ To inform the Executive Board that the Committee would wish to see, as soon as possible, a further report concerning the protocol referred to in 1 of the Action Plan setting out arrangements for assessing bids for external funding showing how bids comply with the Council’s Vision; a proposed exit strategy; how political factors are taken into account; outlining any potential risks to the Council and how, if the bid is successful, it is proposed to comply with any conditions on which the funding is given.”

**11. SOCIAL INCLUSION STRATEGY**

Report (attached) of the Strategy and Review Business Manager

NOTE: The Community Scrutiny Committee’s comments on this report are set out in item 4.

**12. OX1 AND OXFORD INSPIRES – DIRECT FINANCIAL SUPPORT**

Report (attached) of the Strategy and Review Business Manager

**13. NEW RECYCLING FOR OXFORD**

Report (attached) of the Interim City Works Business Manager

**14. STRATEGIC FRAMEWORK FOR LEISURE – CONSULTATION**

## **RESPONSE**

Report (attached) of the Strategic Director, Physical Environment

A joint meeting of the Environment and Finance Scrutiny Committee held on 6 March 2006 considered the response to the consultation. Although the meeting did not make any recommendations to the Executive Board an extract from the draft minutes is attached (page 73) for information.

### **15. STAFFING FOR PARKS**

Report (attached) of the Leisure and Cultural Services Business Manager

### **16. COMMUNITY AND CORE COUNCIL EVENTS**

Report (attached) of the Leisure and Cultural Services Business Manager

### **17. JUNIOR FREE SWIM SCHEME**

Report (attached) of the Leisure and Cultural Services Business Manager

### **18. UPGRADE TO LEISUREFLEX AND IT SYSTEMS**

Report (attached) of the Leisure and Cultural Services Business Manager

### **19. CAPITAL AND REVENUE BUILDING IMPROVEMENTS FOR NON-HOUSING PROPERTIES**

Report (attached) of the Built Environment Business Manager

### **20. COMMON HOUSING REGISTER FOR OXFORD**

Report (attached) of the Housing Services Business Manager

### **21. CITY CENTRE ENFORCEMENT: LITTERING, WASTE AND OTHER ENVIRONMENTAL OFFENCES**

Report (attached) of the Strategic Director, Physical Environment

### **22. REVIEW OF SUPPORT FOR VOLUNTARY AND COMMUNITY**

## **ORGANISATIONS**

Report (attached) of the Neighbourhood Renewal Business Manager

### **23. ALLOCATION OF AREA COMMITTEE FUNDING ON THE BASIS OF SOCIAL DEPRIVATION**

Report (attached) of the Neighbourhood Renewal Business Manager

### **24. TREASURY MANAGEMENT STRATEGY 2006/07**

Report (attached) of the Strategic Director, Finance and Corporate Services

### **25. LOCAL GOVERNMENT REVIEW**

Report (attached) of the Chief Executive

### **26. AREA COMMITTEE RECOMMENDATIONS**

Recommendations from Area Committees (attached)

### **27. PORTFOLIO HOLDER QUESTIONS**

There are no such questions for the Board to consider.

### **28. DECISIONS TAKEN IN THE BEST INTERESTS OF THE COUNCIL**

There are no such decisions for the Board to consider.

### **29. FUTURE BUSINESS**

List (attached) of future agenda items contained in the Forward Plan, published on 17<sup>th</sup> March 2006, compiled by the Head of Legal and Democratic Services

### **30. MINUTES**

Minutes (attached) of the meetings of the Board held on 13<sup>th</sup> March 2006

### **31. MATTERS EXEMPT FROM PUBLICATION**

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.